

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JANUARY 24, 2011

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by President Keough in the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Semifero

J. Smith

R. Tell

Also present: Donna Dettling, Village Manager; Carol Jones, Village Clerk; Courtney Nicholls, Assistant Village Manager; Marie Sherry, Treasurer/Finance Director; Rana Emmons of Post, Smythe, Lutz and Ziel; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – January 11, 2011
2. Work Session Minutes – January 15, 2011

Motion Smith; support Fisher to approve the minutes of the Regular Council Meeting of January 11, 2011 and the Work Session Minutes of January 15, 2011.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Rana Emmons, Village Auditor from Post, Smythe, Lutz and Ziel presented the 2009-2010 audit report. Ms. Emmons stated that the Village had a good report. She highlighted the fact that the General Fund broke even which is good when revenues are down, the 3% increase in Water and Sewer was needed and there was an operating loss due to consumption being down, and there will be a Federal Compliance Audit due to grants received. She also thanked the Village staff and administration for their cooperation.

E. APPROVAL OF THE AGENDA

Motion Cousins; support Smith to approve the agenda with the addition of potential property acquisition under item O.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Citation Report – September through December
4. Website Statistics – Searches for Tax Records
5. Establishments receiving Sunday liquor sales permits
6. Report Calendar
7. State Boundary Commission – Notice of Filing

Mr. Smith provided 2 additional Communication Items:

1. Presentation from the Dexter Historical Society
2. Medical Marihuana Act workshop from the Michigan Municipal League

I. REPORTS

1. Finance Director/Treasurer – Marie Sherry
2nd Quarter Report

Ms. Sherry submits her report as per packet. Ms. Sherry also highlighted the following areas: a) the delinquent personal property tax issue; b) the audit has been done and filing will be on time; c) the Government Accounting Standards Board's Statement 54 will change the wording of how we describe fund balances; d) have an Intern working in the office developing a cash flow sheet to try to improve investment returns; and e) will be needing an amendment to spending in Streets.

2. Community Development Manager – Allison Bishop
2nd Quarter Report
Mill Creek Park Site Plan Review, Other Trail Updates, Stairway Project

Ms. Bishop submits her report as per packet. Within her report she has asked for guidance on the Warrior Creek Stairway connection and will wait until her return to discuss this.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

4. Subcommittee Reports

Downtown Fire Detection - None
Economic Preparedness – None
Facilities – None

Website – Mr. Smith reported that the next meeting will be February 15 and that the committee is making progress slowly.

5. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal update: a) EQ Basin testing will start early tomorrow (January 25) and from there will be working on getting the equipment up and running; b) a lot is going on with water and sewer, fluoride being readied to be added to the water and the State Revolving Fund project offering up a opportunity for S2 grants; c) improvements are needed at the water treatment plan in sequestering lead and copper; and d) raised the question does the Village want to go after Drinking Water Revolving Fund funding to upgrade the 6 inch mains which has no loan forgiveness but low interest rates.

6. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough updated Council on the following: a) the Downtown Development Authority met on Thursday, January 20, and made a commitment to help fund through the Brownfield Authority for the demolition of the old Colorbok site with repayments from Tax Increment Financing capture from the site; b) mentioned proposed meetings coming up for budget planning; and c) in scheduling the Medical Marihuana Public Hearing would like to schedule a first reading on February 14 and either on February 28 or March 14 vote on the issue which may mean the moratorium may need to be extended.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$117,511.54
2. Consideration of: Closure of Central Street between Main and 5th for the Relay for Life event from May 14, 2011 at 7 am to May 15, 2011 at noon.

Motion Fisher; support Carson to approve items 1 and 2 of the consent agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Upcoming Street Improvements
 - Review of Draft Road and Right-of-Way Policy
 - Cost Estimates for Rehabilitation and Reconstruction projects

Discussion included but was not limited to the following on the Draft Road and Right-of-Way Policy: a) the Draft Road and Right-of-Way Policy is presented as a guide for Council to review; b) biggest visual change is in the old section of the Village and need to discuss and have input from the residents; c) would the

Council consider running the document past the Planning Commission for their input; d) hold a Public Hearing on the issue; e) apply the concepts going forward on street projects; and f) the Village would not qualify for some Federal funds with 90 degree angle parking.

At 8:58 PM a recess was taken and the meeting resumed at 9:03 PM.

Cost Estimates discussion mentioned focusing on the worst areas first.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Acceptance of the Fiscal Year 2009/2010 Audit

Motion Semifero; support Smith to approve the Village Audit for the Fiscal Year 2009/2010 from Post, Smythe, Lutz and Ziel.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion Carries

2. Consideration of: 2010-2011 Budget Amendments

Motion Tell; support Carson to approve the 2010-2011 Budget Amendments which include the following: transfer \$2500 from Contingencies-miscellaneous expenditure to Municipal Street Lights-Capital expenditure; transfer in \$25,000 in revenue from Municipal Streets to Local Streets --Other Capital Improvements – Inverness; and transfer \$25,000 out from Municipal Streets to Local Streets.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

3. Consideration of: Organizational Matters Resolution

Motion Cousins; support Fisher to approve the Organizational Matters Resolution with the format change listing positions first then the person responsible on items 1-13.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

4. Consideration of: Hiring Process Recommendation with Timeline – Larry Sebring Retirement

Motion Fisher; support Carson to support the proposed hiring process for a Public Utility Operator with the retirement of Larry Sebring.

Ayes: Tell, Carson, Smith, Fisher, Semifero and Keough

Nays: Cousins

Motion carries

M. COUNCIL COMMENTS

Cousins	Inquired about the handout from Bird Houk that was given out at the previous meeting and what do we do with the material and mentioned that he will be out of town from February 10 and returning by the February 14 meeting.
Tell	Presented a brief overview from the Fire Board Meeting of January 20. Mike Grissom has been promoted to Lieutenant and Lee Root to training officer. Run in 2010 have been 20% over 2009 and are looking to hire at least one additional firefighter. Going over the budget with the need to re-define it because of recent changes in Dexter Township. Final budget will be discussed on Thursday, Jan 27 th . Will also be looking at by-law changes such as an amendment to a monthly meeting.
Fisher	None
Jones	None
Smith	Mentioned a previous discussion of the Meeting Rules and changing Council Comments and Non-Arranged Participation. It was decided not to make this change at present.
Semifero	None
Carson	None

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS AND POTENTIAL PROPERTY ACQUISITION IN ACCORDANCE WITH MCL 15.268 Sec.8(c)

Motion Fisher; support Smith to move into closed session at 9:41 PM for the purpose of discussing labor negotiations and potential property acquisition.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

Motion Cousins; support Smith to leave closed session at 11:35 PM.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

P. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 11:35 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: February 14, 2011

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**RESOLUTION FOR THE PURPOSE OF ESTABLISHING ORGANIZATIONAL
MATTERS FOR THE VILLAGE OF DEXTER**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Shawn Keough on January 24, 2011 at 7:30 p.m., the following resolution was offered:

Moved by: Cousins Supported by: Fisher

WHEREAS, the Village intends to utilize various firms and individuals for particular matters to coincide with the regular village election every November of even years, and

WHEREAS, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during this time period.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does confirm using the following firms and individuals as needed in their respective responsibilities:

1. Bank Signatories: President Shawn Keough, Treasurer Marie Sherry, President Pro Tem Ray Tell, Assistant Village Manager Courtney Nicholls, and Village Manager Donna Dettling
2. President Pro Tem: Ray Tell
3. Attorney for enforcement of Traffic Laws: To Be Determined
4. Attorney for Bonding Matters: Miller, Canfield, Paddock and Stone
5. Attorney for General Legal Matters: Dykema and Scott Munzel
6. Attorney for Telecommunication Legal Matters: Varnum, Riddering, Schmidt & Howlett
7. Consultants for Planning and Zoning Matters: Carlisle/Wortman Associates, Inc.
8. General Consultant for Engineering Matters: Orchard, Hiltz and McCliment
9. Specialized Water & Sewer Engineering & Consulting: Williams & Works
10. Traffic Engineering/Public Works Project Support: Midwestern Consulting, Jim Valenta PE
11. Auditor: Post, Smythe, Lutz & Ziel
12. Freedom of Information Officer: Assistant Village Manager
13. Street Administrator: Kurt Augustine
14. As representatives to the following organizations:

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| • Huron River Watershed Council | Paul Cousins |
| • Planning Commission, Ex-officio | Jim Carson |
| • Parks & Recreation Commission Ex-officio | Joe Semifero |

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| • Chamber of Commerce | Paul Cousins |
| • Zoning Board of Appeals | Ray Tell |
| • Dexter Area Fire Department Board | Ray Tell, Jim Seta |
| • WATS | Jim Carson, Alternate-Paul Cousins |
| • WAVE | Jim Carson |
| • Utilities Committee | Joe Semifero, Shawn Keough |
| • Facilities Committee | Shawn Keough, Jim Smith |
| • Stormwater Phase II Citizen Advisory Group | Paul Cousins |
| • Healthy Communities Committee | Paul Cousins |
| • SEMCOG | Shawn Keough |
| • Farmer's Market/Community Garden Committee | Ray Tell |
| • DHS- Gordon Hall Management Team | Donna Fisher |
| • Former DAPCO Site Redevelopment Team | Donna Fisher, Jim Carson |
| • Arts, Culture & Heritage Committee | Paul Cousins |
| • Economic Preparedness | Jim Smith, Donna Fisher |
| • Website | Jim Smith, Donna Fisher |

BE IT FURTHER RESOLVED, that the Village of Dexter is committed to the purchase of local goods and the use of local business, and

BE IT FURTHER RESOLVED, that the regular meeting of the Village Council shall be held the 2nd and 4th Monday of each month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion,

That the Regular Meeting of the Village Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

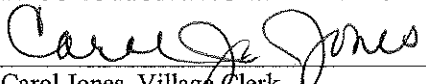
That the Regular Meeting of the Village Parks & Recreation Commission shall be held the 3rd Tuesday of each month at 7:00 p.m. at the Village Offices 8123 Main Street.

That the Regular Meeting of the Zoning Board of Appeals shall be held the 3rd Monday of each month at 7:00 p.m. at the Dexter Senior Center – 7720 Main Street. Meetings of the Z.B.A. will only be held when requests are pending.

AYES: Tell, Smith, Semifero, Fisher, Cousins, Carson, Keough

NAYS: None

RESOLUTION DECLARED ADOPTED THIS 24th DAY OF JANUARY 2011.


 Carol Jones, Village Clerk